



**GERMANIA CLUB PEMBROKE
HALL RENTAL AGREEMENT**

Between
Germania Club Pembroke
 (hereinafter referred to as "the Club")
 and

Renter's name (print) hereinafter referred to as "the Renter"

Hall rental date _____ 2022

Type of function _____

Address of renter _____

Renter's telephone (1) _____ (2) _____

Contact name _____ Email _____

Venue	Weekday	Cost				
Main Hall	Sat	\$726.00		PLUS: additional items/services, SOCAN fees, and taxes at rates in effect at time of event (for current costs see Appendix A)		
Main Hall	Sun - Fri	\$593.00				
Main Hall	No-bar weddings	\$2,496.00				
Upstairs	Any day	\$150.00				

Deposit \$200.00 Date Paid _____ Rec'd by _____

Renter agrees to pay balance of hall rental cost of _____ plus additional items/services/ SOCAN fees and taxes at rates in effect in time of event (Appendix A) no later than _____

Payable at Final Meeting		SOCAN if	HST	Other	Cost of	HST	
<u>Hall Balance</u>	<u>HST on Hall Total</u>	<u>Applicable</u>	<u>SOCAN</u>	<u>(List)</u>	<u>Other</u>	<u>Other</u>	<u>TOTAL</u>

Balance _____ Date Paid _____ Rec'd by _____

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2022 Appendix A

Added costs/fees/taxes in effect at date of signing rental contract _____ (subject to change without notice)

<u>Venue</u>	<u>Weekday</u>	<u>2022 Hall Cost</u>	<u>HST 13%</u>	<u>Subtotal</u>	<u>With music/dance SOCAN</u>	<u>SOCAN HST</u>	<u>TOTAL HALL ONLY</u>	<u>TOTAL INCL SOCAN</u>	<u>FWD</u>
Main Hall	Sat	\$726.00	\$94.38	\$820.38	\$123.39	\$16.04	\$820.38	\$959.81	
Main Hall	Sun - Fri	\$593.00	\$77.09	\$670.09	\$123.39	\$16.04	\$670.09	\$809.52	
Main Hall	No-bar weddings	\$2,496.00	\$324.48	\$2,820.48	\$123.39	\$16.04	\$2,820.48	\$2,959.91	
Upstairs	Any day	\$150.00	\$19.50	\$169.50	\$123.39	\$16.04	\$169.50	\$308.93	

Projector	\$50.00	\$6.50	\$56.50						
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	<u>No. @ \$10 ea.</u>	<u>Tables cost</u>	<u>HST</u>	<u>Tables total</u>	<u>Round Dinner Tables</u>	<u># @ \$15</u>	<u>Cost</u>	<u>HST</u>	<u>TOTAL</u>
Cocktail Tables									
Cocktail Tables	6 @ \$50.00	\$50.00	\$6.50	\$56.50					

Early bar serv. per hour	\$75.00		\$9.75	\$84.75					
Other (specify)									

TOTAL	-----								
LESS DEP PD	-----								
FINAL BAL	-----								

BRING TO FINAL MEETING NO LATER THAN 4 WEEKS BEFORE EVENT

* Balance owing on hall rental plus cost of extra items/services and applicable fees and taxes

* Entry times:	Decorator name _____	Entry date _____	Time _____	
	Caterer name _____	Entry date _____	Time _____	
	DJ/Band name _____	Entry date _____	Time _____	
	Delivery of flowers _____	Entry date _____	Time _____	
	Delivery of cake _____	Entry date _____	Time _____	
	Delivery other - specify _____	Entry date _____	Time _____	

Cocktail tables needed _____	Number _____		
Projector needed _____	Microphone needed _____	Cloakroom staffed _____	Time _____
Hall open time _____	Function start time _____	Dinner start time _____	Bar open start _____
Estimated # of guests dinner _____	total _____		

Contact persons At event _____ Relationship to renter _____
After event _____ Phone _____ Email _____

	<u>House wine</u>		<u>Special order wine</u>			
*Wine needs	Brand name	# bottles	Brand name	LCBO stock #	# bottles	
	Brand name	# bottles				

Free bar _____	Time start _____	Time stop _____	Renter's initials _____				
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Removal of materials/items not belonging to Germania Club immediately after event YES _____
NO - special arrangements required _____ Agreed upon date and time _____