



**GERMANIA CLUB PEMBROKE
HALL RENTAL AGREEMENT**

Between
Germania Club Pembroke
 (hereinafter referred to as "the Club")
 and

Renter's name (print) hereinafter referred to as "the Renter"

Hall rental date _____ 2023
 Type of function _____
 Address of renter _____
 Renter's telephone (1) _____ (2) _____
 Contact name _____ Email _____

Venue	Weekday	Cost				
Main Hall	Sat	\$741.00				
Main Hall	Sun - Fri	\$605.00				
Main Hall	No-bar weddings	\$2,496.00				
Upstairs	Any day	\$150.00				

**PLUS: additional items/services,
 SOCAN fees, and taxes at rates
 in effect at time of event (for
 current costs see Appendix A)**

Deposit \$200.00 Date Paid _____ Rec'd by _____

**Renter agrees to pay balance of hall rental cost of _____ plus additional items/services/
 SOCAN fees and taxes at rates in effect in time of event (Appendix A) no later than _____**

Payable at Final Meeting		SOCAN if	HST	Other	Cost of	HST	
<u>Hall Balance</u>	<u>HST on Hall Total</u>	<u>Applicable</u>	<u>SOCAN</u>	<u>(List)</u>	<u>Other</u>	<u>Other</u>	<u>TOTAL</u>

Balance _____ Date Paid _____ Rec'd by _____

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2023 Appendix A

Added costs/fees/taxes in effect at date of signing rental contract _____ (subject to change without notice)

<u>Venue</u>	<u>Weekday</u>	<u>2023 Hall Cost</u>	<u>HST 13%</u>	<u>Subtotal</u>	<u>With music/dance SOCAN</u>	<u>SOCAN HST</u>	<u>TOTAL HALL ONLY</u>	<u>TOTAL INCL SOCAN</u>	<u>FWD</u>
Main Hall	Sat	\$741.00	\$96.33	\$837.33	\$123.39	\$16.04	\$837.33	\$976.76	
Main Hall	Sun - Fri	\$605.00	\$78.65	\$683.65	\$123.39	\$16.04	\$683.65	\$823.08	
Main Hall	No-bar weddings	\$2,496.00	\$324.48	\$2,820.48	\$123.39	\$16.04	\$2,820.48	\$2,959.91	
Upstairs	Any day	\$150.00	\$19.50	\$169.50	\$123.39	\$16.04	\$169.50	\$308.93	

Projector	\$50.00	\$6.50	\$56.50						
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<u>Cocktail Tables</u>	<u>No. @ \$10 ea.</u>	<u>Tables cost</u>	<u>HST</u>	<u>Tables total</u>	<u>Round Dinner Tables</u>	<u># @ \$15</u>	<u>Cost</u>	<u>HST</u>	<u>TOTAL</u>
Cocktail Tables	6 @ \$50.00	\$50.00	\$6.50	\$56.50					

Early bar serv.									
per hour	\$75.00		\$9.75	\$84.75					
Other (specify)									

TOTAL	-----								
LESS DEP PD	-----								
FINAL BAL	-----								

BRING TO FINAL MEETING NO LATER THAN 4 WEEKS BEFORE EVENT

* Balance owing on hall rental plus cost of extra items/services and applicable fees and taxes

* Entry times:	Decorator name _____	Entry date _____	Time _____	
	Caterer name _____	Entry date _____	Time _____	
	DJ/Band name _____	Entry date _____	Time _____	
	Delivery of flowers _____	Entry date _____	Time _____	
	Delivery of cake _____	Entry date _____	Time _____	
	Delivery other - specify _____	Entry date _____	Time _____	

Cocktail tables needed _____ Number _____

Projector needed _____ Microphone needed _____ Cloakroom staffed _____ Time _____

Hall open time _____ Function start time _____ Dinner start time _____ Bar open start _____

Estimated # of guests dinner _____ total _____

Contact persons At event _____ Relationship to renter _____

After event _____ Phone _____ Email _____

*Wine needs	House wine		Special order wine			
	Brand name	# bottles	Brand name	LCBO stock #	# bottles	
	Brand name	# bottles				

Free bar _____ Time start _____ Time stop _____ Renter's initials _____

Removal of materials/items not belonging to Germania Club immediately after event YES _____
NO - special arrangements required _____ Agreed upon date and time _____